

Site Visit Report

Name of the Company: M/s. Sampark India Logistics Limited

Reason for Site Visit Inspection:

Initial Public Offer (IPO) on the SME Platform of BSE Limited ("BSE SME")

Registered Office Address of the Company:

Plot No. 48, Bhule Ram Colony, Block B, Gali No. 7, Rangpuri Extension, Palam Airport, South West Delhi, New Delhi - 110037, India

Corporate Office Address of the Company:

17/3, Mathura Road, Ground Floor & Second Floor, Faridabad City, Haryana-121002, India

Branch Offices:

As on the date of site visit report, the Company has total 56 branch offices located in states i.e. Andhra Pradesh, Delhi, Gujarat, Haryana, Jammu, Jharkhand, Karnataka, Madhya Pradesh, Maharashtra, Pondicherry, Punjab, Rajasthan, Tamil Nadu, Telangana, Uttar Pradesh, Uttarakhand and West Bengal.

Type of Business:

The company operates as a carrying and forwarding agent, offering comprehensive logistics solutions that cover the entire supply chain, from the point of origin to the final point of destination, ensuring we meet the diverse needs of our customers and clients. We deliver integrated services, including freight forwarding and warehousing to clients across various industries such as automotive, pharma, consumer durables, textiles, pharma and more.

Since the inception in 2012, the Company is operating under B2B segment which require transporting bulk quantities of clients' goods from one place to another within India. The Company has ISO Certification 9001:2015 for Quality Management System and ISO Certification 45001:2018 for Occupational Health and Safety Management Systems for supply chain solutions- logistics services by Air/Train/Surface/Sea and Warehousing services. The Company operates primarily from their registered office situated in Delhi and corporate office situated in Haryana.

Details of the Board of Directors & Key Managerial Personnel:

Name of Director & KMP	DIN/PAN	Designation
Sanjay Kumar Rathi	01484666	Managing Director
Renu Rathi	03532926	Executive Director
Himanshu Anand	01762078	Non-Executive Director
Praveen Singh	09407977	Independent Director
Sandeep Kumar Sinha	07674921	Independent Director
Ritika Bachhawat	CNPPB2153M	Company Secretary & Compliance Officer
Sudarshan Jain	AHXPJ4634M	Chief Financial Officer

Basic Information:

Sr. No.	Site Visit Details	Remarks
1	Place, Day & Date of site visit i.e Regd. Office, Corp. Office etc.	Registered Office: Plot No. 48, Bhule Ram Colony, Block B, Gali No. 7, Rangpuri Extension, Palam Airport, South West Delhi, New Delhi - 110037, India Date of visit: Tuesday, January 14, 2025 Corporate Office: 17/3, Mathura Road, Ground Floor & Second Floor, Faridabad City, Haryana-121002, India Date of visit: Tuesday, January 14, 2025

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Sr. No.	Site Visit Details:	Remarks
2	Company has painted or affixed its name, and the address of its registered office, outside of office (both Registered & Corporate Office) (Yes/No-Take Photo as proof)	Yes
3	Name of the persons available on the day of site visit	At registered office: Mr. Sunil Kumar – Area Manager (North) Mr. Sarwan Godara- Assistant Branch Manager Mr. Rinku Kaushik- Branch Incharge Ms. Hamita- Customer Services Executive At corporate office: Mr. Sanjay Kumar Rathi- Managing Director Mr. Sudarshan Jain- Chief Financial Officer Mr. Amit Kumar Srivastava- Senior Vice President – Sales & Marketing
4	Name of the Company Secretary and/or Compliance officer available on the day of site visit	Not Available
5	Ownership of Office and Factory Buildings, if on lease then Lease Agreement and Tenure of Lease	Registered Office: On lease from Mr. Amit Sehrawat (lessor) for a period of 11 months. Corporate Office: On Lease from Mrs. Renu Rathi & M/s. Gupta Sales Corporation (lessors) for a period of 11 months.
6	Ownership/Lease is not in the name of the Company (Seek reason for the same in writing)	All lease agreements are in the name of the Company
7	Latest Electricity Bills of the Company	Checked
8	Area allocated/occupied by the Company	Registered Office: 4,300 sq. ft. approx. Corporate Office: Plot area measuring 250 sq. yds. in second floor & 125 sq. yds. in ground floor taken on lease from Mrs. Renu Rathi (lessor) Plot area measuring 1,250 sq. ft in ground floor taken on lease from M/s. Gupta Sales Corporation (lessor)
9	Number of companies' i.e subsidiaries, associate companies or any other companies operating out of same premises / area	None
10	Insurance Papers (For office premises that are insured.)	Checked

Findings and Observations:

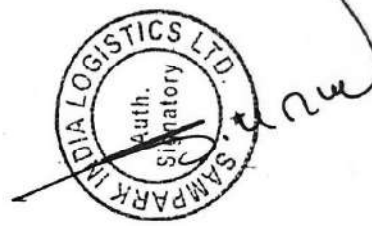


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Sr. No.	List	Remarks																								
1	Plant & Machinery Yes/No (where No, please seek explanation)	No as it is a service-based Company providing logistics and warehouse services																								
2	No. of Employees	<p style="text-align: center;">Men</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>On Payroll</th> <th>On Contract</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Skilled</td> <td style="text-align: center;">291</td> <td style="text-align: center;">-</td> <td style="text-align: center;">291</td> </tr> <tr> <td>Unskilled</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </tbody> </table> <p style="text-align: center;">Women</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>On Payroll</th> <th>On Contract</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Skilled</td> <td style="text-align: center;">44</td> <td style="text-align: center;">-</td> <td style="text-align: center;">44</td> </tr> <tr> <td>Unskilled</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </tbody> </table> <p>Total: 335</p>		On Payroll	On Contract	Total	Skilled	291	-	291	Unskilled	-	-	-		On Payroll	On Contract	Total	Skilled	44	-	44	Unskilled	-	-	-
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Unskilled	-	-	-																							
3	No. of women workforce at management / executive/ Higher level/ Middle Level/ Lower Level	Management Level - 2 Middle level - 42 Lower level - NA																								
4	How company facilitate unskilled women employees for their children's education & Financial Literacy	NA																								
5	Any other measure taken by company for women empowerment in terms of skill enhancement, Training, etc.	NA																								
6	Employees Attendance Register	Checked																								
7	PF Register Yes/No (If No, then comment whether not required to maintain or whether not maintaining)	Checked																								
8	Sales/Purchase Registers & GST Register (if any)	Checked																								
9	Bank Statements (Please check for Sales/ Purchases bill and corresponding receipt and payment for the same in Bank Statement. Also check whether Salary payments made to Staff.	Checked the Receipt and Payment transactions pertaining to Sales and Purchases and Salary Payments made to Staff in Bank Statement																								
10	Excise receipts (Please seek certified photo copy of the latest payment)	N.A.																								
11	Pollution Board Approval Certificate (Yes/No/Not Applicable)	N.A.																								
12	Factory License (Expiry Date of the license. Please mentioned about same specifically, if it is expired and applied for renewal)	N.A.																								

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Sr. No.	List	Remarks
13	Vehicles Registrations Yes/No (if Yes, provide details including Registration no.)	Yes, the Company has 57 owned fleets (vehicles) as on date of site visit.
14	Stock of Raw Materials Yes/No/Not Applicable (If yes mention value and quantity as per informed by the Officials of the Company at Site)	NA
15	Stock of Finished/Semi-Finished Goods (If yes mention value and quantity as per informed by the Officials of the Company at Site)	NA
16	Approx. number of computers / servers, printers, Office furniture etc. Yes/No (If yes Please provide details)	Approx numbers in registered and corporate office are as below:- Computers & Laptops - 111 Servers - 2 Printers - 13 Office Furniture - 165



Details of Site Visit Officer

Name of the Site Visit Officer	MANOJ KUMAR JAIN
Designation	Chief Executive Officer (CEO)
Contact Number	9674192831
Office Address	'Anandlok', Block-A, 2 nd Floor, Room No. 207, 227 A.J.C Bose Road, Kolkata – 700020, West Bengal, India



Manoj Jain
 14.1.2025

Date: 14.01.2025

Manoj Kumar Jain, CEO, Finshore Management Services Limited

Details of Company Officials

Name of the Official	Mr. Sanjay Kumar Rathi
Designation	Managing Director
Contact Number	9313568861
Office Address	17/3, Mathura Road, Ground Floor & Second Floor, Faridabad City, Haryana-121002, India

Date: 14.01.2025

For SAMPARK INDIA LOGISTICS LIMITED

Sanjay Rathi
 Director

Sanjay Kumar Rathi, Managing Director

SITE VISIT PHOTOS

REGISTERED OFFICE





CORPORATE OFFICE

